

Mina Maher Wadea

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Objectives	Seeking a promising job through Which I can improve and providing my skills fulfill my personal ambitions use all my abilities and increase my practical expertise. And so to materialization my ambition
References	<p><u>Courses:</u></p> <p>English, computer, word, Excel</p> <p><u>Language Skills</u></p> <p>Native language Arabic (Mother Tongue)</p> <p>Good Command of both Written, read and spoken English Language</p> <p><u>Computer Skills:</u></p> <p>Perfect Knowledge of software, Hardware</p> <p>Perfect Knowledge of MS Office (Word, Excel)</p> <p><u>Personal Skills:</u></p> <p>Ability to work under any Pressure</p> <p>Perfect handling and dealing with the worth situation</p> <p>Presentable Appears with smile on handsome face</p> <p>Can work individually or as part of a team, Creative thinking, good leadership skills and sets high standards for service</p>

Personal Info	<p><u>One of my hard goals I successfully got</u></p> <p>Graduated from Egyptian Higher Institute for Hotels & Tourism with getting myself a career in which I could get my talent and improve language, soft skills Communication Skills then the enough experience that allows me to get of the hug companies</p> <p><u>Things I like:</u></p> <p>Respecting Hard Working, Team Working Being on The same page with the others, open minds, Tidy, Commitment</p>
Training	<p>IN JW Marriot Hotel Summary 2009 & 2010</p>
Prev.Ex	<p><u>Company:</u></p> <p><i>JC Café</i> - I worked as a waiter (for 6 Month) 2011</p> <p><i>Sponch Cafe</i> - I worked as a waiter (for 7 Month) 2012</p> <p><u>Mobaka</u> - As a Sales From 01/07/2012 till 01/04/2013</p> <p><i>Publicity & Announcement</i> - (I Worked as a Designer and make a print to Designs and follow up a color on the printer, Installing and Paste to announcement) From 01/05/2013 till 01/09/2014</p> <p><i>Andrea Mariouteya</i> - Controller: (I Worked as a cashier and handle all orders to the Clients, Following up account of goods that we buy to the Restaurant and We do inventory the Kitchen every day As well as follow-up treasury movement) From 01/11/2015 till 28/02/2020</p> <p>Aswak Badr - I Worked as a cashier (for 2 Year)</p> <p><i>Magical Flavors for Food Industries</i> (Worked as Store Keeper as I was Recieving goods in store and arrange all Orders to Deliver to seller 01/08/2020 Till 31/07/2021)</p> <p>Andrea Elobur - Restaurant Manager & Controller: (Responsible for Managing and Follow Staff Handdle all orders to the Clients following up account of good we buy to the restaurant) From 01/09/2021 Till Now</p>

Personal Data	<p>Date Of Birth : 29/8/1990</p> <p>Marital Status : Single</p> <p>Military Status : I did military service.</p>
Education	<p>Egyptian Higher Institute for Hotels & Tourism</p> <p>Graduation Year : 2015/2016</p> <p>Grade : Good</p>